# **Terms of Reference**

### **Purpose**

The importance of research and evaluation to inform policy design and service delivery is recognised in the Western Australian Sexual Health and Blood-borne Virus Strategies 2019-2023.

The Strategic Advisory Group for Evidence Development and Translation in Western Australia (SAGE-WA) was formed in November 2022 as an evolution of the work of the SiREN Project Steering Group (2012-2022).

SAGE-WA exists to ensure that research and evaluation is meeting the needs of the Western Australian sexual health and bloodborne virus (SHBBV) sector.

### Role

The role of SAGE-WA is to:

- Provide a forum to share information on relevant research and evaluation activities being undertaken in the SHBBV sector
- Identify research and evaluation needs to inform the work of the SHBBV sector in WA
- Identify opportunities for WA members of the SHBBV sector to be involved in relevant national and cross-jurisdictional research
- Coordinate research and evaluation partnerships between WA members of the SHBBV sector, including through the development of research grant applications
- Make recommendations for ways to build the research and evaluation capacity of the SHBBV sector in WA



#### **Members**

SAGE-WA will comprise at least one representative from each of the following:

- the WA Sexual Health and Blood-borne Virus Program
- community organisations delivering services for the prevention, control and/or management of HIV in WA
- community organisations delivering services for the prevention, control and/or management of viral hepatitis in WA
- community organisations delivering services for the prevention, control and/or management of other STIs in WA
- organisations which represent or have experience working with priority populations identified in current WA Sexual and Health and Blood-borne Virus Strategies
- people with lived experiences of accessing STI and BBV services in WA
- sexual health and blood-borne virus clinicians
- sexual health and blood-borne virus researchers, including both qualitative and quantitative researchers and representatives from national and interstate institutions.

SAGE-WA will be chaired by a representative from SiREN. SiREN will also provide secretariat support.

Applications for membership can be made by emailing siren@curtin.edu.au, and will be assessed by the Chair. A list of members will be maintained on the SiREN website (siren.org.au).

## **Meetings**

Meetings will be held 9.30-11.30am on the first Wednesday in March, June and November, unless otherwise agreed. Additional meetings may be arranged through the Chair, as required.



Meeting venues will be advised by the secretariat, and participation by telephone or videoconference will be permitted.

Meetings will begin with an Acknowledgement of Country and may include the following agenda items:

- Presentation of new research findings relevant to the sector
- Summary of research and evaluation activities being undertaken by SAGE-WA members, and/or barriers to research and evaluation
- Presentation of upcoming research and evaluation grant opportunities, and discussion of opportunities for SAGEWA leadership or collaboration
- Discussion of opportunities for relevant knowledge translation/dissemination to SHBBV sector in WA
- Discussion of opportunities for research and evaluation capacity building for the SHBBV sector in WA.

Members are requested to provide proxies from their respective organisations in the event they are unable to attend scheduled meetings.

The Chair may invite guests to participate in or observe meetings as required. The Chair may also convene Working Groups to progress action items on SAGE-WA's behalf.

## Reporting

SAGE-WA will table a Standing Item Report to the Western Australian Sexual Health and Blood-borne Virus Advisory Committee summarising activities and communicating research and evaluation priorities.

